

**THE SPINA BIFIDA AND HYDROCEPHALUS ASSOCIATION OF CANADA**  
**2021 BURSARY PROGRAM GUIDELINES**

1. All requests for applications and correspondence regarding the SBHAC Bursary Program should be directed to:

National Bursary Program  
c/o Spina Bifida and Hydrocephalus Association of Canada  
472- 167 av. Lombard Ave.  
Winnipeg, Manitoba  
R3B 0T6  
Toll free phone: 1-800-565-9488  
Fax: 1-204-925-3654  
E-Mail: [info@sbhac.ca](mailto:info@sbhac.ca)

2. Receipt of applications:

Canada Post - Applications must be post marked by Noon (DST) of the  
**third Wednesday in May**

Fax or email - Applications must be time stamped by Noon (DST) of the  
**third Wednesday in May**

(Email requires that all sheets are scanned, to provide all required information and signature.)

**Late or incomplete applications will not be considered.**

3. **OBJECTIVE:** To encourage and support students with spina bifida and/or hydrocephalus by assisting them in pursuing higher education at university or other post-secondary studies.
4. **VALUE:** Awards are up to \$1,000.00 each, dependent on funds available. Upon confirmation of registration from the learning institute a letter and cheque to the learning institute will be sent to you with a request for you to present them to the learning institute to have the bursary deposited into your student account.

5. **ELIGIBILITY:** Open to Canadian citizens or Permanent Residents who have spina bifida and/or hydrocephalus and must be a registered member in good standing of SBHAC for a minimum of one year prior to applying. Membership may be through a provincial association that is a member of SBHAC or the applicant may be a member directly to SBHAC. The applicant is to verify with their provincial association to confirm their membership with SBHAC.

**The following associations are presently members of SBHAC:  
British Columbia, Northern Alberta, Southern Alberta, South  
Saskatchewan, Saskatchewan North, Manitoba, Nova Scotia.**

**Students are eligible to receive an award one time only.**

6. **WHERE VALID:** Any accredited university or college which is affiliated with a university, technical or trade school, career institute or school of business. Award is also available to students who are taking on-line credits. Students must be taking a minimum of 3 courses/year.
7. **QUALIFICATIONS:**
- A. Letter of acceptance from the post-secondary school. An academic transcript will be sufficient if returning to the same post-secondary school.
  - B. A resume that includes the following:
    - a) a listing in chronological order the educational institutes you attended starting from High School years;
    - b) your hobbies and special interests;
    - c) any employment history you may have;
    - d) your volunteer activities.
  - C. A letter of reference from principal or teacher, or community official, such as a minister, youth group leader, coach, volunteer supervisor or friend.
  - D. A letter stating why you feel that you are deserving of this award. This is your chance to tell us about yourself.
  - E. A non-official transcript of marks from most recent year of study.

8. **RESPONSIBILITY OF RECIPIENT:** Must be prepared to enter post-secondary education in the year of application.  
*Any changes to the information in your bursary application must be identified to the SBHAC Education Committee with a revised bursary application.*
9. **ADMINISTRATION:** Spina Bifida and Hydrocephalus Association of Canada
10. **METHOD OF APPLICATION:** Application form can be requested from the Spina Bifida and Hydrocephalus Association of Canada or downloaded from the SBHAC website "<http://sbhac.ca/bursary>"
11. **SELECTION PROCESS:** The selection of the bursary recipient will be made by the SBHAC Bursary Committee. The committee will not only take into consideration marks but will also consider such things as volunteer activities, motivation and goal setting.